

# THE CHINESE UNIVERSITY OF HONG KONG

## Briefing Note

### **Summary of matters considered at the Second Meeting (2023-24) of the Senate Committee on Teaching and Learning held on 14 June 2024**

#### ***Task Force on eLearning for SEN Students***

1. The Committee noted the update on the work done by the Task Force on eLearning for SEN Students (Task Force), in particular that the set of Guidelines for Inclusive Virtual Teaching and Learning Environment as approved by the Committee for implementation with effect from 2023-24 was one of the major policies initiated by the Task Force. The development of the policies was led by the Centre for Learning Enhancement And Research. The Task Force also proposed a new initiative to develop an online module on promoting autism awareness and reducing autism stigma among CUHK staff and students against individuals with special educational needs (SEN). In addition, a series of 1-unit online courses would be developed to help students better understand different types of SEN students and their needs.

#### ***Teaching Development and Language Enhancement Grant 2022-25***

2. The Committee noted the Mid-triennium Report for the Teaching Development and Language Enhancement Grant (TDLEG) 2022-25 submitted to the University Grants Committee on 31 January 2024 and the updates of the TDLEG 2022-25. To promote deeper collaboration with The Chinese University of Hong Kong, Shenzhen (CUHK(SZ)), CUHK applicants were encouraged to work with CUHK(SZ) colleagues in TDLEG projects.

#### ***Fund for Innovative Technology-in-Education and Funding Scheme for Promoting Innovative Technology in Education***

3. The Committee noted the update on projects supported by the Fund for Innovative Technology-in-Education and the Funding Scheme for Promoting Innovative Technology in Education respectively. Similar to the TDLEG, CUHK applicants were encouraged to work with CUHK(SZ) colleagues in the projects.

#### ***Third Audit Cycle of Quality Assurance Council***

4. The Committee received the final Audit Report of CUHK, with the University's Institutional Response as an appendix, noting that a number of practices of the University under the five audit criteria and the audit theme had been confirmed by the Audit Panel. The Committee also noted that to follow up on the recommendations of the Audit Panel and address the issues identified in the process of self-reflection, an action plan had been drawn up. As required by the Quality Assurance Council (QAC), the action plan would be submitted to the QAC in September 2024, followed by a progress report in December 2025.

#### ***Progress in Implementation of the CUHK Action Plan***

5. The Committee heard from the Chairperson the progress in implementation of the CUHK Action Plan, noting that to augment the Action Plan (Education), which would be reviewed by the Committee annually, new items identified in the process of self-reflection when preparing

the Self-Evaluation Report for the third audit cycle of the QAC had been included in the updated CUHK Action Plan.

### ***Programme Reviews for Undergraduate and Taught Postgraduate Programmes***

6. The Committee approved the proposed arrangement for the fourth cycle of programme reviews of undergraduate programmes and the third cycle of programme reviews of taught postgraduate programmes, noting that the programme reviews were planned to take place after the third audit cycle of the QAC to incorporate self-reflection results and the Audit Panel's recommendations for continuous improvements.

### ***Issues in relation to Minor Programmes***

7. The Committee heard the Chairperson highlight the issues in relation to Minor programmes and the proposed arrangements to address the issues. The Committee endorsed the proposed Framework for Minor Programmes, which was a consolidation of the current policies and practices for Minor programmes with the proposed arrangements incorporated, and would be submitted to the Senate Academic Planning Committee/Senate for consideration.

8. The Committee also noted the "Minor Programme Showcase" to be arranged by the Office of Student Affairs in collaboration with Departments to provide more information and guidance for students to select Minors, relevant procedures, etc.

### ***Summary Reports of Student Experience Questionnaire 2023***

9. The Committee noted the Summary Reports of Parts II and III of the Student Experience Questionnaire 2023.

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