

THE CHINESE UNIVERSITY OF HONG KONG

Briefing Note

Summary of matters considered on 16 May 2016 by the Senate Committee on Teaching and Learning

Annual Report 2014-15 of the Senate Committee on Teaching and Learning

1. The Committee approved the annual report 2014-15 of the Senate Committee on Teaching and Learning (SCTL) for submission to the Senate at its Fourth Meeting (2015-16).

Graduate Attributes of Taught/ Research Postgraduate Students

2. The Committee noted the revisions to the graduate attributes of taught/ research postgraduate students in response to the comments of the Quality Assurance Council (QAC) Audit Report (Second Round) 2015.

Review of Assessment Policy and Practices

3. In response to the recommendations of the QAC Audit Report (Second Round) 2015 and the recent developments in the higher education sector, a Task Force was established under the SCTL to review the University's Assessment Policy, as well as the existing assessment practices including honours classification and grade distribution. The Committee endorsed the revised Assessment Policy for further consideration by the Faculties/ Deans Committee and approval by the Senate.

4. The Centre for Learning Enhancement And Research (CLEAR) had planned to organize workshops for colleagues to facilitate their implementation of the revised Assessment Policy.

Review of External Referencing to Hong Kong Qualifications Framework

5. In light of the QAC's recommendations, a Task Force on Review of External Referencing to Hong Kong Qualifications Framework (HKQF) was established by the SCTL to review the impact of HKQF on the requirements of all programmes, including the enrichment/ elite programmes, in relation to both the level and volume of students' work. The Committee endorsed the revised policy "Course Sharing between Undergraduates and Postgraduates and Guidelines for Assignment of Level of Course Code" to align with the current practice regarding undergraduate students taking postgraduate courses, as well as the grading policy.

6. To enhance staff awareness of the relationship between HKQF and CUHK's graduate attributes, the CLEAR had compiled a mapping of CUHK's graduate attributes with reference to the Generic Level Descriptors (GLDs) of HKQF for undergraduates and postgraduates respectively.

Progress Report of the Task Force on QA Support to CUHK(SZ)

7. The Committee noted the progress report of the Task Force on QA Support to

CUHK(SZ). As stated in CUHK's *Institutional Submission* for the second cycle QAC Audit, to ensure that programmes offered by CUHK(SZ) meet the appropriate academic standards, CUHK would conduct a review on academic processes in CUHK(SZ) and help CUHK(SZ) develop its QA system to ensure quality teaching and learning.

Report of the Task Force on Review of the University Education Award Scheme

8. The Committee noted the report of the Task Force on Review of the University Education Award Scheme. In light of a recent review undertaken by the University Grants Committee (UGC) on the UGC Teaching Award, a framework for the in-house University Education Award was developed to align with the revised UGC Teaching Award scheme.

Report of the Task Force on Review of Programme Reviews

9. The Committee noted the report of the Task Force on Review of Programme Reviews, which included the proposed templates for programme submissions and review report for the third-cycle undergraduate programme reviews and the second-cycle taught postgraduate programme reviews, as well as the guide for self-evaluation document and the proposed report template for Visiting Committees (VCom) with regard to teaching and learning. A register of panel members for undergraduate programme reviews had also been drawn up.

Conceptual Framework for Internationalization of Curriculum

10. To guide internationalization of curriculum at faculty and programme level, a conceptual framework for internationalization of curriculum had been developed based on inputs from Faculties, with reference to the curriculum development model adopted by the University, for dissemination to faculties, departments and programmes. As internationalization would be one of the focus areas of the programme reviews, the framework would be incorporated in the templates for programme submissions for the programme reviews.

CUHK Undergraduate Exit Survey

11. CLEAR, in collaboration with other units planned to conduct a comprehensive exit survey for final year students/ graduates in 2016 to collect their feedback on the University learning experience and learning facilities, as well as the effectiveness of the new 4-year curriculum. Incentive would be provided to boost the response rate.