THE CHINESE UNIVERSITY OF HONG KONG

Interim eLearning Policies

The University has paid special attention to eLearning, and has built up its capacity in the last few years through strategic investment on hardware, software and human resources. It will also be a major theme for development in the University's Academic Development Planning (ADP) for the next triennium.

Encourage Experimentation

The University encourages teachers and teaching units to experiment with (i) blended learning – delivering a part of the content and instruction via digital or online media; (ii) flipped classroom – shifting some in-class lecture materials to be learnt before class, thus leaving more time for interactive activities in class; or (iii) other modes of teaching and learning.

Class Meetings

The University requires that, as a policy for undergraduate programmes, a course with 1 unit should have 1 contact hour per week in a term. While the University encourages teachers to make good use of the technology in delivering a high quality course, a teacher assigned to teach a certain course should meet the students on the scheduled time slots for direct instruction, discussion, or other appropriate learning activities, till further formal policies on e- or distant-mode learning are formulated.

Copyright

Materials produced for eLearning packages may involve complicated copyright issues to be further examined by the newly established eLearning Policy Task Force (details below) and other related committees, therefore colleagues are strongly advised not to put e-materials in publicly accessible sites/venues. They are also reminded of the importance in compliance with various copyright guidelines such as those provided by the University or the Hong Kong Government:

http://www.cuhk.edu.hk/policy/copyright/en/
http://www.ipd.gov.hk/eng/intellectual_property/copyright/copy_edu.htm
http://www.ipd.gov.hk/eng/intellectual_property/copyright/copyright_ordinance.htm

Certification and Credentialing

Recognition of credits earned through MOOC or other distance mode learning involves major changes in University policies and new guidelines may have to be set on the quality assurance of these new modes of course delivery. For the time being, programme directors, course instructors, research supervisors, or academic advisors can still recommend or encourage students to take suitable MOOC or similar courses as appropriate.

Task Force Set up under SCTL

An eLearning Policy Task Force has been set up under the Senate Committee on Teaching and Learning (SCTL) to examine the current trends, practices and policies in other similar research universities and to recommend the way forward for CUHK:

Composition	*Capacity*
Prof Hau Kit Tai (Convenor)	PVC (Education)
Prof Poon Wai Yin	AVP and Director of CLEAR
Prof Raymond Yeung	Chair of Academic IT Steering Committee
Prof Alvin Leung Seung Ming	Dean, Faculty of Education
Prof Chiu Chi Yue	Dean, Faculty of Social Science
Prof Michael J Ferguson	Associate Dean (Graduate Studies), Faculty of Business Administration